

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Special Meeting September 10, 2014

Members Present: Paul Anderson, Tom Davis, Chuck Riggott and Kirk Montstream

Members Absent: Dave Tyler

Others Present: Superintendent E. Arthur Enderle III, Chief Operator Ed Alibozek and Recording Secretary Laura Michael

Time and Place

The meeting was held at 4:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT.

Mr. Anderson stated that the purpose of the meeting was to plan for Sewer Use Charges and Capital Improvements Financing. Mr. Enderle explained the Mr. Dombrowski, Woodard & Curran, couldn't attend the meeting. Mr. Montstream commented that Woodard & Curran did a nice job of putting the memorandum together. It was easy to understand. Mr. Anderson explained that nine alternatives were presented in the memorandum and the Board would need to come to a consensus on which to go forward with. Woodard & Curran made their recommendation on page 15, in the summary. Mr. Enderle explained that this is the intent for going forward but may not fix everything. The plan will need to be re-visited every couple of years. The rate projections provided are worse case scenarios. If connections come in, the rates may not need to increase as much. The facility connection charge will need to be addressed. Mr. Montstream explained that they need to pick a time for the increase and let people know. If you connect now, it will cost less than if you connect in the future. This may bring in connections which will result in a lower sewer use charge. They will need to plan gradual increases in the FCC. Mr. Anderson explained that the FCC will need to be looked at in incremental increases up to a certain time. Mr. Montstream stated that the Board needs to be committed to the plan they choose. Mr. Riggott explained that the plan that is chosen will need to be approved by referendum.

Mr. Enderle explained that Mr. Dombrowski would like to do a Facilities Plan; he is not in fan of this idea. He would like to do TV work and identify the problem areas and do a partial facilities plan. Mr. Enderle would prefer to spend the money to identify and fix problems rather than spend the money on a plan to sit on a shelf. The Board was in agreement.

Mr. Anderson explained that the options won't change the plan. They need to look at the concept; what they expect will happen not what will happen. They will not borrow the whole amount of money upfront. They will pay as they go and get reimbursement for money spent. Mr. Enderle explained that this is an overall concept to look at ten years and how to get things done. Each year they will need to look at what has been done and make adjustments.

Motion: To go forth with Scenario C, Option 1, Uniform Increase, as recommended in the Memorandum prepared by Woodard & Curran dated August 27, 2014.
Riggott/Montstream
Passed unanimously

Motion: To adjourn the meeting at 4:34 p.m.
Riggott/Montstream

Respectfully submitted,

Laura Michael
Recording Secretary